

ITEM #5.A

Approval of Minutes of the August 06, 2024 Regular Meeting



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

DRAFT MINUTES

**August 06, 2024 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

Vice President Dolk called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: Vice President Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Vacant Position: One Vacant Position

Staff Present:	General Manager	Adam Coyan
	Office Manager	Victoria Hoppe
	Certified Public Accountant	Robert Merritt
	Certified Public Accountant	Ingrid Shepline
	Assistant Legal Counsel	Andreas Booher

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 4 Yes/0 No/1 Vacancy vote.

4. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

Vice President Dolk called for public comment.

Roy Wilson spoke about the truck purchase and LAIF account borrowed monies.

Carol Rose requested an update regarding the consolidation.

Cindy Leidahl spoke about the need to develop separate plans for a consolidation and remaining independent.

Seeing no further comment, Vice President Dolk closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(6:06 pm)

Requests were made for all items to be discussed and considered separately.

Item 5.A: Approval of Minutes of the June 04, 2024 Regular Meeting

Director Ross noted a correction to the minutes in Item 5.A, third paragraph.

Director Matteoli noted he felt the minutes were not transparent of the proceedings, so would vote no to approval.

Vice President Dolk called for public comment.

Trish Harrington spoke to the agenda item.

Carol Rose spoke to the agenda item.

Chad Figel spoke to the agenda item.

Seeing no further comment, Vice President Dolk closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.A, as amended. The motion was seconded by Director Ross. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.B: Approval of Minutes of the June 18, 2024 Special Meeting

Director Matteoli noted he felt the minutes were not transparent of the proceedings, so would vote no to approval.

Vice President Dolk called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.B. The motion was seconded by Director Ross. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.C: Approval of Minutes of the July 02, 2024 Regular Meeting

Director Matteoli noted he felt the minutes were not transparent of the proceedings, so would vote no to approval.

Vice President Dolk called for public comment.

Trish Harrington spoke to the agenda item.

Seeing no further comment, Vice President Dolk closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.A, as amended. The motion was seconded by Director Ross. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.D: Approval of Warrants and Payroll

Director Matteoli inquired about the TAK Communications 3702 Atwater payment. General Manager Coyan answered the question.

Vice President Dolk called for public comment.

Trish Harrington inquired regarding several payments.

Roy Wilson requested payments be differentiated between CIP Projects and Operations and Maintenance.

Seeing no one come forward, he closed public comment.

Director Ross made a motion to approve the Consent Calendar Item 5.D. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacancy vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

(6:32 pm)

Certified Public Accountant Merritt presented the staff report and fielded inquiries from the Board, with assistant from General Manager Coyan.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Trish Harrington provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

Item 8.B: 2022/2023 Final Audit

(6:55 pm)

Richardson & Company, LLC, Certified Public Accountant Shepline presented the audit report; noted no needed adjustments or changes were found; and upon review of a discrepancy in the billing system and the general ledger, it was concluded the general ledger was accurate. Ms. Shepline fielded inquiries from the Board.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

Director Ross made a motion to approve the 2022/2023 Audited Financial Statements. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacancy vote.

Item 8.C: LAFCo Resolution

(7:16 pm)

General Manager Coyan provided a staff report.

General discussion ensued from the Board and inquiries were answered by Assistant Legal Counsel Booher and General Manager Coyan.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Bernadette Grimes provided general comments regarding the presentation.

Seeing no further comment, Vice President Dolk closed public comment.

9. FIELD REPORT: Verbal report

(8:03 pm)

Item 9.A: Field Report on Current and Upcoming Projects

General Manager Coyan summarized the staff report.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report
Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk
American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli
Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross
California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D: Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt
Regional Water Authority (RWA)
Water Forum

(8:05 pm)

Director Pratt provided a brief report on committee meetings attended or would attend at future meetings.

Director Ross provided a brief report on committee meetings attended.

11. GENERAL MANAGERS COMMENTS: Verbal report

(8:09 pm)

General Manager Coyan provided an update on general District matters and fielded inquiry from the Board.

12. CLOSED SESSION:

There were no Closed Session items to consider.

13. DIRECTORS COMMENTS: Verbal information, non-action comments.

(8:12 pm)

Director Ross encouraged staff to advertise for another field operator and commented on the minutes contents and acquiesce to General Counsel's direction.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(8:15 pm)

Vice President Dolk requested a presentation at a future meeting regarding the investment policy and capital assets. He also requested a special meeting be scheduled for continued

discussion regarding the LAFCo Resolution. There was majority support from the Board for these items.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for September 03, 2024

Director Ross made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:26 p.m.

APPROVAL:

ATTEST:

Carl Dolk, Vice President of the Board

Norma I. Alley, MMC, Clerk of the Board

ITEM #5.B

Approval of Minutes of the September 03, 2024 Regular Meeting



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

DRAFT MINUTES

**September 03, 2024 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

Vice President Dolk called the meeting to order at 6:02 p.m.

2. ROLL CALL:

Directors Present: Vice President Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Vacant Position: One Vacant Position

Staff Present:	General Manager	Adam Coyan
	Office Manager	Victoria Hoppe
	Certified Public Accountant	Robert Merritt
	District Engineer	Alan Driscoll
	Assistant District Engineer	Alex Peterson
	Assistant Legal Counsel	Andreas Booher

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 4 Yes/0 No/1 Vacancy vote.

4. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

Vice President Dolk called for public comment.

Trish Harrington spoke about general matters of the District.

Carol Rose spoke about the merger (written comments were entered into the record).

Cindy Leidahl spoke about well water and the merger.

Marcy Hutchinson spoke about the need for follow-up on requested agenda items.

Bernadette Grimes spoke about water quality and testing.

Seeing no further comment, Vice President Dolk closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(6:15 pm)

Requests were made for all items to be discussed and considered separately.

Item 5.A: Approval of Minutes of the July 30, 2024 Special Meeting

Director Matteoli noted he felt the minutes were not a true representation of the presentation of items, so would vote no to approval.

Vice President Dolk called for public comment. Seeing no one come forward, Vice President Dolk closed public comment.

Director Ross made a motion to approve Consent Calendar Item 5.A. The motion was seconded by Director Pratt. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.B: Approval of Minutes of the August 20, 2024 Special Meeting

Director Matteoli noted he felt the minutes were not a true representation of the presentation of items, so would vote no to approval.

Vice President Dolk requested revision to his comments.

Vice President Dolk called for public comment.

Roy Wilson spoke to the agenda item.

Seeing no further comment, Vice President Dolk closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.B, as amended. The motion was seconded by Director Ross. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.C: Approval of Warrants and Payroll

Director Matteoli inquired about the Weddle reimbursements and lunch expenses. General Manager Coyan answered the inquiries.

Vice President Dolk inquired regarding the truck damage. General Manager Coyan answered the inquiry.

Vice President Dolk called for public comment.

Bernadette Grimes commented regarding lunch expenses.

Heather Hutchinson commented regarding lunch expenses.

Seeing no one come forward, he closed public comment.

Director Ross made a motion to approve the Consent Calendar Item 5.C. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacancy vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

(6:32 pm)

Certified Public Accountant Merritt presented the staff report and fielded inquiries from the Board.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Carol Rose provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

Item 8.B: Forsgren Associates Capital Projects Update

(6:42 pm)

District Engineer Alan Driscoll and Assistant District Engineer Alex Peterson presented the update and fielded inquiries from the Board.

Vice President Dolk called for public comment.

Trish Harrington provided general comments regarding the presentation.

Marcy Hutchinson provided general comments regarding the presentation.

Roy Wilson provided general comments regarding the presentation.

Emily Hathaway provided general comments regarding the presentation.

Heather Hutchinson provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

The Board directed staff to look into alternatives with smart funding.

9. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report <i>Each Board Member will have 5 minutes to report out on all associated committees</i>

Item 10.A: Director Dolk
American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli
Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross
California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D:
Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt
Regional Water Authority (RWA)
Water Forum

(7:51 pm)

Director Pratt provided a brief report on committee meetings attended or would attend at future meetings.

Director Ross provided a brief report on committee meetings attended.

10. GENERAL MANAGERS COMMENTS: Verbal report

(7:46 pm)

General Manager Coyan provided an update on general District matters and fielded inquiry from the Board.

Vice President Dolk called for public comment.

Carol Rose provided general comments regarding the presentation.

Roy Wilson provided general comments regarding the presentation.

Emily Hathaway provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

11. CLOSED SESSION:

There were no Closed Session items to consider.

12. DIRECTORS COMMENTS: Verbal information, non-action comments.

(7:53 pm)

Director Matteoli commented on the usage of demographics in reports, grant funding, bank signatures, and notices following the Brown Act.

Director Ross encouraged the public to submit their questions to staff before the Board Meeting allowing the District the time to research and respond. He also noted it was an expectation there would be decorum, respect and civility from all participating in the meeting and in comments.

13. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(8:02 pm)

Director Pratt requested a list of available grants be provided and discussion at a future meeting.

Director Ross requested a discussion regarding projects that can be completed with the current funding available to the District.

Director Matteoli requested General Counsel's position paper regarding SB552 and a possible future agenda discussion. Assistant Legal Counsel Booher stated he would look into it.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for October 01, 2024

Director Ross made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:08 p.m.

APPROVAL:

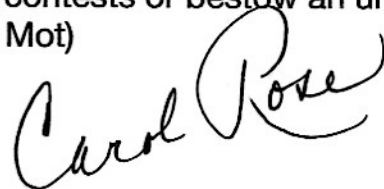
ATTEST:

Carl Dolk, Vice President of the Board

Norma I. Alley, MMC, Clerk of the Board

- Use of public funds to support an upcoming election issue is prohibited by law in California
- This District is using public funds and participating in a campaign to sell the merger scenario
- In past month I have received and read at least 3 mailers and emails that encourage me to investigate the value of a merger. Nothing supporting a look into the feasibility and benefits of staying independent
- As you know there are 2 candidates in our upcoming election that have publicly stated they are in favor of merger. One other candidate is definitely not in favor and the other 2 have yet to decide what is best for our District and ratepayers. The District has obviously thrown its support to the 2 in favor of merger
- This campaign to sell merger is clearly a misuse of public funds under color of authority to persuade the public that path is the best one to follow.
- Once again this Board and Staff have made a move without considering all the consequences.
- In *Stanton v. Mot* the California Supreme Court found that “a public agency may not use public funds to advocate a position on a ballot measure” Although in our situation it is a backdoor way of supporting the merge, it has exactly the same effect. This is against California law.
- This public agency needs to stop this process of supporting the merger now. If that is the Board’s stance then it needs to be tabled until after the election. It is bad enough that most on this Board demand that merger is the only way to go without presenting any supporting arguments—just their opinions. We in the back of the room want to know how these conclusions were reached and exactly how this merger is in our best interests.
- You are failing to serve ALL your ratepayers!
- A fundamental precept of this nation’s democracy electoral process is that the government may not “take sides” in election contests or bestow an unfair advantage on one of several factions (*Stanton v. Mot*)

Reference: Government Code 54964



The California LCR (Lead & Copper Rule) requires water systems to monitor lead and copper levels at consumers' taps and implement treatment techniques triggered by certain action level exceedances.

I am just wondering if this is to be completed by October 16, 2024, when are you planning to test my kitchen faucet?

Bernadette Grimes

I request this to be entered into the minutes of the meeting on September 3, 2024

ITEM #5.C

Approval of Warrants and Payroll

Del Paso Manor Water District
SEPTEMBER 2024 VENDORS PAID

VENDORS NAME	DESCRIPTION	AMOUNT	CHECK #
ACWA JPIA	Health	\$573.24	11027
ADP	Payroll	\$18,057.17	EFT
ADP Taxes	Payroll Taxes	\$9,570.33	EFT
A.I. Electric	Well 4	\$2,098.22	11028
A.I. Electric	Well 4 & Well 9	\$1,203.00	11028
Appletree Answers	Answering service	\$526.76	CC
AT&T	Internet; Phone/Fax	\$107.00	CC
AT&T	Phone	\$414.99	CC
AT&T	Phone	\$246.99	CC
AT&T Mobility	Cell Phones; iPads	\$527.59	CC
BSK	Labs	\$1,560.00	11029
CalPers	GASB-68 Reports and Schedules	\$700.00	EFT
CalPers	Employee Contribution - Classic	\$3,219.75	EFT
CalPers	Employee Contribution - Pepra	\$3,344.85	EFT
CalPers	Health	\$14,037.61	EFT
CalPers	Unfunded Liability - Classic	\$7,179.83	EFT
CalPers	Unfunded Liability - Pepra	\$42.33	EFT
DEX.YP	Yellow Pages	\$17.00	CC
Emigh Hardware	Material/Supplies	\$268.62	11032
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2024 (Well 9 Engineering)	\$828.75	11033
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2024 (On-Call Services)	\$3,645.00	11033
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2024 (Hydraulic Model)	\$985.00	11033
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2024 (Ongoing System Modeling)	\$10,715.00	11033
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2024 (Starbucks Dev't Support)	\$1,070.00	11033
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2024 (Pipeline Planning)	\$11,958.75	11033
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2024 (Well 9 Construction Support)	\$10,495.38	11033
Kronick, Moskovitz, Tiedemann & Girard	Services Rendered Through July 2024	\$15,978.25	11034
Leaf	Photocopy Machine Lease	\$172.92	EFT
Legacy Cleaning Services	Maryal Office	\$160.00	CC
Loewen Pump Maintenance	Well 9	\$3,600.00	11035
Mailrite Print & Mail, Inc.	July 2024 Water Statements and Inserts	\$2,383.43	11036
PG&E	Gas	\$8.32	EFT
Regional Government Services (RGS)	July 2024 Clerk Services	\$1,130.04	11037

**Del Paso Manor Water District
SEPTEMBER 2024 VENDORS PAID**

Regional Water Authority (RWA)	F/Y 2024/2025 Annual Water Efficiency Program	\$3,544.00	11038
Ridgeline Municipal Strategies	Funding Presentation	\$3,622.50	11039
Robert Merritt	CPA - Services Rendered Through July 2024	\$3,190.00	11040
Sierra Chemical Company	Chemicals	\$306.88	11041
Sierra Chemical Company	Chemicals	\$569.92	11041
Sierra Chemical Company	Chemicals	\$263.04	11041
Smud	Account# 7000000179	\$14,174.62	11042
Streamline	Website	\$249.00	CC
tak Communications, Inc	2460 Catalina	\$7,916.96	11043
Terrapin Technology Group	Software / Computers	\$177.22	11044
Total Compensation Systems, Inc.	GASB 75 Full Valuation - 2nd Installment	\$1,485.00	11045
Uinta Holdings, LLC	October 2024 Rent	\$2,700.00	11046
Umpqua Bank	District Credit Card	\$8,772.67	11047
VOYA	August 2024 Employee Contribution	\$500.00	11048
Wex Bank	Gas	\$276.44	EFT
Wizix Technology Group, Inc.	Photocopy Machine	\$343.37	CC
MONTHLY TOTAL----->		\$174,917.74	

Approved at September 03, 2024 Regular Meeting

TOTAL CHECKS ISSUED: 20

PAID VIA CREDIT CARD (CC): 12

PAID VIA ELECTRONIC FUNDS TRANSFER (EFT): 11

*** DISTRICT FILES INCLUDES INVOICES BEHIND CREDIT CARD BILL WHICH ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE**

Del Paso Manor Water District
 SEPTEMBER 2024 VENDORS PAID

UMPQUA DISTRICT CREDIT CARD - PAID SEPTEMBER 2024			
VENDORS NAME	DESCRIPTION	AMOUNT	PAID DATE
Boudin Bakery	Staff Lunch	44.43	9/3/2024
Zoom	Cloud Recording	\$40.00	9/4/2024
DEX.YP	Yellow Pages	\$17.00	9/4/2024
Streamline	Website	\$249.00	9/4/2024
Legacy Cleaning Services	Marial office	\$160.00	9/4/2024
Wizix Technology Group, Inc.	Photocopy Machine	343.37	9/4/2024
AT&T	Phone	414.99	9/4/2024
Appletree Answers	Answering service	556.71	9/6/2024
AT&T	Phone	246.99	9/16/2024
AT&T	Internet; Phone/Fax	107.00	9/16/2024
AT&T Mobility	Cell Phones; iPads	527.59	9/16/2024
Les Schwab	2015 Dodge Ram Battery	\$103.91	9/24/2024
		2,810.99	

**Del Paso Manor Water District
OCTOBER 2024 VENDORS FOR APPROVAL**

VENDORS NAME	DESCRIPTION	AMOUNT	CHECK #
ACWA JPIA	Health		
ADP	Payroll		
ADP Taxes	Payroll Taxes		
A.I. Electric	Well 5 Motor	\$312.50	
A.I. Electric	Well 6B Exhaust Fan	\$589.31	
A.I. Electric	Well 7 Thermostats	\$1,080.00	
Appletree Answers	Answering service		
AT&T	Internet; Phone/Fax		
AT&T	Phone		
AT&T	Phone		
AT&T Mobility	Cell Phones; iPads		
BSK Associates	Labs	\$402.80	
CalPers	Employee Contribution - Classic	\$3,219.75	
CalPers	Employee Contribution - Pepra	\$1,264.96	
CalPers	Health	\$12,726.99	
CalPers	Unfunded Liability - Classic	\$7,179.83	
CalPers	Unfunded Liability - Prepa	\$42.33	
DEX.YP	Yellow Pages	\$17.00	
Forsgren Associates, Inc.	Services Rendered Thru 08/25/2024 (Well 9 Engineering)	\$115.00	
Forsgren Associates, Inc.	Services Rendered Thru 08/25/2024 (On-Call Services)	\$5,776.25	
Forsgren Associates, Inc.	Services Rendered Thru 08/25/2024 (Pipeline Planning)	\$4,040.00	
Forsgren Associates, Inc.	Services Rendered Thru 08/25/2024 (Well 9 Construction Support)	\$4,842.50	
Kronick, Moskovitz, Tiedemann & Girard	Services Rendered Through August 2024	\$5,796.22	
Leaf	Photocopy Machine Lease		
Legacy Cleaning Services	Maryl office	\$160.00	
Mailrite Print & Mail, Inc.	August 2024 Water Statements and Billing Inserts	\$2,388.87	
Munibilling	July 2024 Rate Changes/Updates	\$375.00	
Munibilling	Q4 2024 Software & Merchant Services	\$2,496.00	
Munibilling	Merchant Return Fees (August 2024)	\$50.00	
PG&E	Gas	\$8.33	
Regional Government Services (RGS)	August 2024 Clerk Services	\$753.36	
Robert Merritt	CPA - Services Rendered Through August 2024	\$1,430.00	
Sacramento County Utilities	Utilities	\$261.94	

**Del Paso Manor Water District
OCTOBER 2024 VENDORS FOR APPROVAL**

Sacramento Suburban Water District (SSWD)	August 2024 Intertie Water Delivery	\$331.36
Sierra Chemical Company	Chemicals	\$394.56
Sierra Chemical Company	Chemicals	\$350.72
Sierra Chemical Company	Chemicals	\$263.04
Sierra Chemical Company	Chemicals	\$350.72
Smud	Account# 7000000179	\$12,577.71
Streamline	Website	\$249.00
Terrapin Technology Group	Software / Computers	\$254.35
Uinta Holdings, LLC	November 2024 Rent	\$2,700.00
Umpqua Bank	District Credit Card	\$2,810.99
VOYA	September 2024 Employee Contribution	\$500.00
Wizix Technology Group, Inc.	Photocopy Machine	\$112.08
MONTHLY TOTAL----->		\$76,223.47

Del Paso Manor Water District
 BOD Compensation Expense Summary
 SEPTEMBER 2024

SEPTEMBER 2024 MEETINGS		DOLK	MATTEOLI	PRATT	ROSS
	Board Meetings				
9/3/2024	DPMWD - Regular Board Meeting	1	1	1	1
	DPMWD - Special Board Meeting				
9/11/2024	DPMWD/SSWD Joint Board Meeting	1	1	1	1
9/24/2024	DPMWD/SSWD Joint Public Meeting/Workshop	1	1	1	1
	DPMWD - Emergency Board Meeting				
	ADHOC Committee Meetings				
	Director Compensation Committee Meeting				
	Finance Standing Committee Meeting				
	General Counsel Review Committee				
	General Manager Evaluation Committee				
	LAFCo 2x2 Meeting				
	SSWD / DPMWD 2X2 Committee				
	Succession Planning Committee				
	Other Meetings				
	American Water Works Association (AWWA) (Dolk)				
	Association of California Water Agencies (ACWA) (Dolk)				
	Association of California Water Agencies (ACWA) Agriculture (Matteoli)				
	Association of California Water Agencies (ACWA) Groundwater (Matteoli)				
	California Rural Water Authority (CRWA) (Ross)				
	California Special Districts Association (CSDA) (Ross)				
	Ethics Training (AB1234)				
	Joint Powers Insurance (JPIA)				
	Legal Council Meeting				
9/12/2024	Regional Water Authority (RWA) (Pratt)			1	
	Sacramento Groundwater Authority (SGA) (Matteoli / Pratt)				
	Sacramento Suburban Water District (SSWD)				
	Sexual Harassment Prevention Training (AB1825)				
	Water Forum (Pratt)				
	September Monthly Meeting Totals				
	TOTAL MEETINGS	3	3	4	3
	TOTAL COMPENSATED MEETINGS	3	3	4	3
	TOTAL COMPENSATION	\$300	\$300	\$400	\$300

ITEM #8.A

Budget to Actuals

Del Paso Manor Water District
 Budget To Actual Comparison
 July 1, 2024 to September 30, 2024

Notes

	Year to Date July 1, 2024 to September 30, 2024	Budget	Percent of Budget
Revenues			
Water Sales	453,898	2,211,524	20.52%
C.I.P. Revenue	191,040	1,143,729	16.70%
Other water sales	77	-	Not budgeted
Other customer charges	-	-	Not budgeted
Interest income	-	30,000	0.00%
Misc. income	-	-	Not budgeted
Total Revenues	645,015	3,385,253	19.05%
Employee Related			
Management Salaries	38,540	185,000	20.83%
Staff Salaries	64,295	255,322	25.18%
Director Fees	3,100	8,000	38.75%
Payroll Taxes	8,182	45,000	18.18%
PERS Retirement	28,961	105,500	27.45%
Health	27,487	90,000	30.54%
Retiree Health Benefits & OPEB	16,932	80,000	21.17%
Total Employee Related	187,497	768,822	24.39%
Administration			
Insurance	18,412	61,000	30.18%
Office Expense	25,191	96,210	26.18%
Audit Fees	-	12,000	0.00%
Legal Fees	15,978	200,000	7.99%
Election Related	-	3,000	0.00%
Miscellaneous	313	10,000	3.13%
Professional Administration Fees	11,544	148,700	7.76%
Bank Charges	483	2,500	19.32%
Professional Dues	41,148	60,500	68.01%
Professional Meetings	-	10,000	0.00%
Cert/Continuing Education	-	5,000	0.00%
Total Administration	113,069	608,910	18.57%
Operations			
Power	14,192	102,000	13.91%
Repairs & Maintenance	67,079	225,000	29.81%
Lab Fees	1,560	7,000	22.29%
Backflow Program	-	2,000	0.00%
Engineering	39,698	90,000	44.11%
City Water	-	7,000	0.00%
Total Operating	122,529	433,000	28.30%
Total Employee Related, Administration and Operating Expenses	423,095	1,810,732	23.37%
C.I.P.			
New Pipeline	-	150,000	0.00%
Well #2	-	950,000	0.00%
Well # 6B	-	50,000	0.00%
Well #7	-	65,000	0.00%
Well #9	-	360,000	0.00%
Interest Expense & Principal Debt Payment	-	325,000	0.00%
Total C.I.P.	-	1,900,000	0.00%

Amounts above are not audited

	<u>September 2024</u>	<u>Budget</u>	<u>Percentage of Budget</u>
Employee Related			
5102.10 · Management salaries	38,540.00	185,000.00	20.83%
5102.15 · Field salaries	46,626.00	170,000.00	27.43%
5102.20 · Office manager salary	17,669.00	85,322.00	20.71%
5102.05 · Director fees	3,100.00	8,000.00	38.75%
5102.30 · Payroll taxes	8,182.00	45,000.00	18.18%
6451.00 · PERS/retirement	28,961.00	105,500.00	27.45%
6501.00 · Employee healthcare (CalPers)	27,487.00	90,000.00	30.54%
6502.00 · Retiree health benefits	16,932.00	80,000.00	21.17%
Administration			
5251.00 · Insurance			
5251.05 · Liability	12,933.00	40,000.00	32.33%
5251.10 · Property	5,479.00	6,000.00	91.32%
5251.15 · Workers Compensation	0.00	15,000.00	0.00%
6151.00 · Office expense			
6151.05 · District office lease	10,800.00	33,210.00	32.52%
6151.10 · Phone service	1,089.00	4,500.00	24.20%
6151.15 · Internet provider	1,303.00	5,000.00	26.06%
6151.20 · Sewer & garbage (Lusk)	255.00	2,000.00	12.75%
6151.21 · Miscellaneous (office other)	1,144.00	0.00	N/A
6151.25 · Postage	2,391.00	20,000.00	11.96%
6151.30 · Printing	3,295.00	1,000.00	329.50%
6151.35 · Computers & supplies	0.00	3,000.00	0.00%
6151.40 · Office supplies	1,056.00	7,500.00	14.08%
6151.45 · Answering service	1,588.00	6,000.00	26.47%
6151.50 · Office furniture	0.00	2,000.00	0.00%
6151.55 · Payroll preparation	304.00	2,500.00	12.16%
6151.60 · GASB 75 valuation	1,485.00	3,000.00	49.50%
6151.70 · Janitorial	480.00	2,500.00	19.20%
6152.00 · Building maintenance	0.00	4,000.00	0.00%
6251.00 · Audit	0.00	12,000.00	0.00%
6255.00 · Election related	0.00	3,000.00	0.00%
6301.00 · Legal	15,978.00	200,000.00	7.99%
6401.00 · Misc	313.00	10,000.00	3.13%
6601.00 · Professional Admin fees			
6601.05 · SWRCB annual fees	0.00	18,000.00	0.00%
6601.10 · NDPES permit	0.00	1,500.00	0.00%
6601.15 · Cal Pers actuarial reports	700.00	700.00	100.00%
6601.25 · Air Quality permits	0.00	5,000.00	0.00%
6601.30 · Encroachment permits	0.00	500.00	0.00%
6601.35 · CPA fees	3,190.00	18,000.00	17.72%
6601.00 · Professional admin fees - other	7,654.00	60,000.00	12.76%
6601.50 · Public relations	0.00	45,000.00	0.00%

6171.00 · Bank fees	483.00	2,500.00	19.32%
6561.00 · Professional dues			
6561.05 · ACWA	4,915.00	11,000.00	44.68%
6561.10 · AWWA	251.00	700.00	35.86%
6561.15 · CSDA	4,094.00	8,300.00	49.33%
6561.20 · CRWA	945.00	1,000.00	94.50%
6561.25 · RWA	8,078.00	9,500.00	85.03%
6561.30 · SGA	22,415.00	25,000.00	89.66%
6561.35 · SAWWA	0.00	1,000.00	0.00%
6561.00 · Professional dues - other	451.00	4,000.00	11.28%
6551.00 · Professional meetings	0.00	10,000.00	0.00%
6610.00 Certification/continuing education	0.00	5,000.00	0.00%

Operations

5151.00 · Power			
5151.05 · PG&E	17.00	2,000.00	0.85%
5151.10 · SMUD	14,175.00	100,000.00	14.18%
5201.00 · R & M			
5201.05 · Leak repairs	48,950.00	100,000.00	48.95%
5201.10 · Field Equipment	0.00	2,000.00	0.00%
5201.15 · Field supplies	209.00	30,000.00	0.70%
5201.20 · Fuel for vehicles	702.00	9,000.00	7.80%
5201.25 · Vehicle repair and maintenance	5,534.00	3,000.00	184.47%
5201.35 · Chlorine	3,200.00	10,000.00	32.00%
5201.45 · Well repair & maintenance	6,901.00	25,000.00	27.60%
5201.55 · Field staff cellular service	1,583.00	6,000.00	26.38%
5201.00 R & M other	0.00	0.00	N/A
5201.70 SSWD Mutual Aide Field Staff	0.00	40,000.00	0.00%
5301.00 · Lab fees (H2O testing)	1,560.00	7,000.00	22.29%
5451.00 City water	0.00	7,000.00	0.00%
5452.00 Backflow program	0.00	2,000.00	0.00%
5351.00 Engineering	39,698.00	90,000.00	44.11%

Del Paso Manor Water District Profit & Loss

August 2024

TOTAL

Ordinary Income/Expense

Income

4101.00 · Residential water sales	203,269.87
4111.00 · C.I.P. Revenue	95,519.81
Total Income	298,789.68

Expense

5102.00 · Payroll & payroll taxes	
5102.05 · Director fees	1,400.00
5102.10 · Management salaries	15,416.00
5102.15 · Field salaries	23,242.31
5102.20 · Office manager salary	7,143.72
5102.30 · Payroll soc sec	3,011.96
5102.35 · Payroll medc	684.45
Total 5102.00 · Payroll & payroll taxes	50,898.44

5151.00 · Power

5151.05 · PG&E	8.32
Total 5151.00 · Power	8.32

5201.00 · R & M

5201.15 · Field supplies	511.58
5201.20 · Fuel for vehicles	276.44
5201.25 · Vehicle repairs & maintenance	5,372.51
5201.35 · Chlorine	1,446.72
5201.45 · Well repair & maintenance	6,901.22
5201.55 · Field/staff cellular service	527.59
Total 5201.00 · R & M	15,036.06

5251.00 · Insurance

5251.05 · Liability	576.19
5251.10 · Property	5,478.93
Total 5251.00 · Insurance	6,055.12

6151.00 · Office expense

6151.05 · District office lease	2,700.00
6151.10 · Phone service	415.81
6151.15 · Internet provider	356.00
6151.20 · Sewer & garbage (Lusk)	255.01
6151.30 · Printing	2,383.43
6151.40 · Office supplies	829.20
6151.45 · Answering service	526.98
6151.55 · Payroll preparation	151.77
6151.60 · GASB 75 valuations	1,485.00
6151.70 · Janitorial	160.00
6151.00 · Office expense - Other	183.58
Total 6151.00 · Office expense	9,446.78

6171.00 · Bank fees 252.78

6401.00 · Misc 231.27

6451.00 · PERS/retirement 3,615.35

Del Paso Manor Water District
Profit & Loss

	August 2024
	TOTAL
6452.00 · Pension unfunded liability	7,222.16
6501.00 · Employee healthcare (CalPers)	8,968.91
6502.00 · Retiree health benefits	5,641.94
6601.00 · Professional Admin fees	218.56
Total Expense	107,595.69
Net Ordinary Income	191,193.99
Other Income/Expense	
Other Expense	
6752.00 · Interest expense	27.30
Total Other Expense	27.30
Net Other Income	-27.30
Net Income	191,166.69

Del Paso Manor Water District
Monthly Cash Flow Activity (Unaudited)
August 2024

	Operating Bank Account	L.A.I.F.	Total
	<u> </u>	<u> </u>	<u> </u>
Account Balances at August 1, 2024	\$ 748,300	\$ 1,884,378	\$ 2,632,678
Rate payer collections	240,631	-	240,631
Other receipts	-	-	-
LAIF interest payment	-	-	-
Payroll disbursements	(46,866)	-	(46,866)
Vendor payments	<u>(158,307)</u>	<u>-</u>	<u>(158,307)</u>
Account Balances at August 31, 2024	<u>\$ 783,758</u>	<u>\$ 1,884,378</u>	<u>\$ 2,668,136</u>

The activity above is not audited

ITEM #8.B

LAFCo Mid-Point Review

DEL PASO MANOR WATER DISTRICT

BOARD MEETING

DATE: October 01, 2024

AGENDA ITEM NO. 8.B

SUBJECT: LAFCo MID-POINT REVIEW

STAFF CONTACT:

Adam Coyan, General Manager

BACKGROUND:

On April 10, 2024 LAFCO issued formal notice of intent for dissolution of DPMWD.

On May 1, 2024, Sacramento LAFCo passed a resolution of dissolution with a twelve-month remediation period.

Del Paso Manor Water District shall provide a mid-point report to Sacramento LAFCo by November 1, 2024 on such remediation efforts by the District which report may thereafter be considered at a regularly scheduled LAFCo commission meeting.

RECOMMENDATION:

Discuss what needs to be included in the progress report and direct staff.

ATTACHMENTS:

LAFCo memo dated September 18th,2024; LAFCo Response to SSWD and DPMWD Joint Board Meeting.

ENVIRONMENTAL IMPACT:

This item is not a project under Section 21065 of the California Public Resources Code, as it could not have any direct or indirect impact on the environment.

FINANCIAL IMPACT:


This decision will have long-term financial implications.



MEMO

DATE: September 18, 2024

TO: SSWD Board of Directors, DPMWD Board of Directors

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

SUBJECT: LAFCo Response to SSWD and DPMWD Joint Board Meeting

On 9/11/2024 LAFCo staff attended a joint board meeting of Sacramento Suburban Water District (SSWD) and Del Paso Manor Water District (DPMWD). Below is a response to the questions/comments that came up at the meeting as requested.

1. How does 57077.1 impact the process if the districts combine without LAFCo’s initiation. Can LAFCo bypass the protest hearing process?

Section 57077.1 has two pertinent sections as they relate to this question. Subsection 57077.1(b)4 applies if the dissolution is the result of a Commission action to dissolve a district pursuant to Section 56375.1. The Commission’s actions in May 2024 was a resolution of intention, the first step in dissolving the District, but not a final Commission decision to dissolve in accordance with Section 56375.1. If we get to May 2025 and the Commission finds that the identified equipment and infrastructure deficiencies have not been adequately addressed, LAFCo could then approve the dissolution initiated by the Commission and the protest provisions found in 57077.1(b)4 would apply.

Section 57077.1(c) is predicated on LAFCo receiving a resolution of application that is approved by a majority of the board. If DPMWD adopts said resolution by a majority vote to dissolve the District pursuant to Government Code Section 57077.1(c), the Commission will hold a public hearing, and can bypass the Protest Hearing as the District itself is applying for the dissolution.

Com/missioners

Sue Frost, Rich Desmond, County Members ■ *Patrick Hume, Alternate*
Iva Walton, Lisa Kaplan, City Members ■ *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Carter, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer ■ *Desirae Fox, Kristi Grabow, Policy Analysts*
Nancy Miller, DeeAnne Gillick, Commission Counsel

Essentially this means that LAFCo will not interfere with a District Board choosing to dissolve its own district. However, this is only true if the dissolution is consistent with a prior LAFCo action. In this case, the LAFCo actions would be Municipal Service Review (Government Code Section 56430) and its findings that the District is not meeting industry standards or government regulations (Government Code Section 56375.1). Once again, this Section 57077.1(c) is only applicable if the District Board themselves adopt a resolution by a majority vote to dissolve its own district consistent with a prior municipal services review or study from LAFCo.

2. Confirm that LAFCo has not adopted a resolution to dissolve the district but rather adopted a resolution of intent to dissolve the district.

On May 1, 2024 the Commission adopted a resolution of intent to dissolve DPMWD subject to Government Code 56375.1, which states that the Commission may adopt a resolution of intent to initiate dissolution based on chronic service provision deficiencies and provide a 12-month minimum remediation period to afford time to address the specified deficiencies. The Commission can also specify a date upon which the District shall provide a mid-point report on such remediation efforts. The Commission has not taken action to dissolve the District, but rather has provided notice that it may take such action if deficiencies are not addressed during the 12-month remediation period.

The District can choose to apply for a Dissolution at any point before during the 12-month remediation period and prior to any subsequent action by the Commission to dissolve the District. The item is slated for its mid-point review at the November LAFCo meeting.

It will not be until May 2025 that the Commission will consider the question of whether Del Paso Mano WD should be dissolved.

ITEM #8.C

Ad-Hoc Committee Formation

DEL PASO MANOR WATER DISTRICT

BOARD MEETING

DATE: October 01, 2024

AGENDA ITEM NO. 8.C

SUBJECT: AD-HOC COMMITTEE FORMATION

STAFF CONTACT:

Adam Coyan, General Manager

BACKGROUND:

At the September 3rd meeting the board approved opening a separate bank account for CIP. It was requested by President Dolk to agendize this to form an Ad-Hoc committee.

RECOMMENDATION:

Discuss options and direct staff.

ATTACHMENTS:

N/A

ENVIRONMENTAL IMPACT:

This item is an update to an existing structure and does not need a CEQA review.

FINANCIAL IMPACT:

This item is in the current budget and the project has been approved.

ITEM #8.D

Grants

DEL PASO MANOR WATER DISTRICT

BOARD MEETING

DATE: October 01, 2024

AGENDA ITEM NO. 8.D

SUBJECT: GRANTS

STAFF CONTACT:

Adam Coyan, General Manager

BACKGROUND:

At a recent meeting the board requested an agenda item for grants be added to the agenda.

RECOMMENDATION:

Discuss options and direct staff

ATTACHMENTS:

N/A

ENVIRONMENTAL IMPACT:

This item is an update to an existing structure and does not need a CEQA review.

FINANCIAL IMPACT:

This item is in the current budget and the project has been approved.

ITEM #8.E

SB 1188

DEL PASO MANOR WATER DISTRICT

BOARD MEETING

DATE: October 01, 2024

AGENDA ITEM NO. 8.E

SUBJECT: SB 1188

STAFF CONTACT:

Adam Coyan, General Manager

BACKGROUND:

On 09/24/2024 SB 1188 was passed into law.

RECOMMENDATION:

Receive information and direct staff.

ATTACHMENTS:

Kronick Moskovitz Tiedemann & Girard analysis of SB 1188
SB 1188 Full Senate Bill Text

ENVIRONMENTAL IMPACT:

This item is an update to an existing structure and does not need a CEQA review.

FINANCIAL IMPACT:

This item is in the current budget and the project has been approved.

Senate Bill 1188 Summary

SB 1188, titled “Drinking water: technical, managerial, and financial standards,” was signed by Governor Newsom on September 24, 2024. The bill adds two sections to the Health and Safety Code: Sections 116600 and 116601. The bill impacts community water systems that serve fewer than 10,000 people or 3,300 service connections *and* nontransient noncommunity water systems that serve K-12 schools ("Affected Water System). Since Del Paso Manor Water District currently serves less than 3,000 connections, this statute applies to it.

Section 116600 requires the State Water Resources Control Board ("State Board") to develop and adopt minimum technical, managerial, and financial standards of Affected Water Systems. The standards “shall review and consider the most recent technical, managerial, and financial assessment published by the state board.” The standards may include source water adequacy, infrastructure adequacy, adequate staffing and organization governance structure, revenue sufficiency, and fiscal management controls. When developing the standards, the State Board must review and consider documents by other government and water industry organizations. Before adopting the standards, the State Board must host two virtual public workshops regarding the proposed standards. Finally, the section does not limit the Public Utility Commission’s authority in relation to the regulation of water corporations.

Section 116601 requires existing Affected Water Systems to show compliance with the standards according to a timeline established by the State Board. The earliest the State Board can demand compliance is two years after the standards are adopted. An affected water system can request an extension for compliance, and the extension may be granted by the state board “for good cause.” New Affected Water Systems must show compliance with the standards as part of a permit application. The state board *may* require an Affected Water System to show proof of compliance, such as through yearly reporting.

The bill is not to be construed as limiting the state board’s authority under other laws. The bill also clarifies that no reimbursement by the state is required for compliance with this statute.

SB 1188

The people of the State of California do enact as follows:

SECTION 1. Article 7.2 (commencing with Section 116600) is added to Chapter 4 of Part 12 of Division 104 of the Health and Safety Code, to read: 7.2. Technical, Managerial, and Financial Standards 116600.

(a) The state board shall develop and adopt minimum standards in accordance with the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code) related to the technical, managerial, and financial capacity of community water systems serving fewer than 10,000 people or 3,300 service connections and nontransient noncommunity water systems that serve K12 schools. The standards shall review and consider the most recent technical, managerial, and financial assessment published by the state board, and may include, but not be limited to, all of the following:

(1) Source water adequacy, related to both supply and quality.

(2) Infrastructure adequacy, including source, treatment, distribution, and storage.

(3) Adequacy of organizational staffing levels and staff technical knowledge, including internal management of outside contractors.

(4) Adequate staffing and organization governance structures enabling transparent and informed decisions.

(5) Effectiveness of external contracts, contractors, or other agreements.

(6) Revenue sufficiency, including adequate financial reserves to plan, operate, maintain, and restore or replace the systems water infrastructure as it reaches the end of its useful life.

(7)Credit worthiness.

(8)Fiscal management and controls.

(9)Adequate management and technical staffing.

(10)Governance and public processes.

(b)In developing the standards, the state board shall review and consider documents, standards, and practices produced by other government and water industry organizations, including, but not limited to, all of the following:

(1)United States Environmental Protection Agency reports related to the agencys technical, managerial, and financial capacity standards, including the 2001 report titled State Programs to Ensure Demonstration of Technical, Managerial, and Financial Capacity of New Water Systems.

(2)The American Water Works Associations G410-18 Business Practices for Operation and Management and M1 Principles of Water Rates, Fees, and Charges.

(3)The Rural Community Assistance Partnerships document titled The Basics of Financial Management for Small-community Utilities.

(4)Statutes, regulations, or reports from other state governments subject to the federal Safe Drinking Water Act (42 U.S.C. Sec. 300f et seq.).

(5)The most recent California Capacity Development Strategy For Public Water Systems document published by the state board.

(c) In developing the standards, the state board may consider proposed or adopted regulations required by Section 116375.

(d) Before adopting the standards, the state board shall convene at least two virtual statewide public workshops regarding the proposed standards.

(e) This article does not limit the Public Utilities Commissions authority in relation to the regulation of water corporations.

116601.

(a) Community water systems serving fewer than 10,000 people or 3,300 service connections and nontransient noncommunity water systems that serve K12 schools shall demonstrate compliance with the minimum technical, managerial, and financial standards adopted pursuant to Section 116600 within timelines adopted by the state board. The timelines adopted by the state board shall not require compliance with the minimum technical, managerial, and financial standards sooner than two years after the adoption of the standards. The board may grant an extension for compliance with the technical, managerial, and financial standards for good cause when an explanation of the need for an extension is included in a compliance plan submitted by a water system and is approved by the state board.

(b) Notwithstanding subdivision (a), new community water systems serving fewer than 10,000 persons or 3,300 service connections and nontransient noncommunity water systems that serve K12 schools shall demonstrate, as part of a permit application, compliance with the minimum technical, managerial, and financial standards adopted pursuant to Section 116600.

(c) The state board may require a community water system serving fewer than 10,000 people or 3,300 service connections and a nontransient noncommunity water system that serves K12 schools subject to the minimum standards adopted pursuant to Section 116600 to show proof that it has the technical, managerial, and financial capacity to comply with the standards, including, but not limited to, annual reporting of information necessary and appropriate to monitor its current capacity status.

(d) Nothing in this article shall be construed as limiting the state boards authority under other laws, including the authority to order consolidation pursuant to Section 116682 or to request a technical report under Section 116530.

SEC. 2.

No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

ITEM #10.A

General Managers Comments

DEL PASO MANOR WATER DISTRICT

BOARD MEETING

DATE: October 01, 2024

AGENDA ITEM NO. 10.A

SUBJECT: GENERAL MANAGERS REPORT

STAFF CONTACT:

Adam Coyan, General Manager

Meetings:

- Dan York
- SSWD Staff
- Forsgren
- Director Pratt
- Director Ross
- Acting President Dolk
- SSWD/ DPMWD Joint Board Meeting
- SSWD/ DPMWD Public Information Workshop
- IN Communications
- BBJ Group
- Chick-Fil-A Developers
- Sam's Hof Brau
- A1 Electric

Work:

Well 9

- Well 9 construction project is out for bid
- Sacramento Metropolitan Air Quality Management District Permit to Construct has been approved

Other

- Prepared for three board meeting including staff reports and support information
- Coordinated with SSWD to ensure a smooth transition

RECOMMENDATION:

Receive information

ATTACHMENTS:

Task Order No. 24-09 Well 8 PCE Treatment Study

ENVIRONMENTAL IMPACT:

This item is not a project under Section 21065 of the California Public Resources Code, as it could not have any direct or indirect impact on the environment.

FINANCIAL IMPACT:

This item does not impact the budget

Client Name: Del Paso Manor Water District
Address: 1814 Maryal Drive, Suite 300
Sacramento, CA 95864

Task Order Name: Well 8 PCE Treatment

Task Order No: 24-09

Background:

Well 8 was constructed in 1977 and was the Del Paso Mano Water District's (the District) lead well until it was removed from service due to the detected presence of tetrachloroethylene (PCE) in water samples. When in use, Well 8 had a maximum pumping capacity of approximately 1,100 gpm, The District has asked Forsgren Associates, Inc. (Forsgren) to explore treatment options and prepare a pre-feasibility level cost estimate for treatment of the water produced by Well 8.

Scope of Services:

Forsgren will perform a desktop reconnaissance study to estimate the costs for a wellhead treatment process for the water produced by Well 8. This study will include the following tasks:

- Review most recent water quality
- Review Well 8 construction, condition documentation, and site constraints
- Develop preliminary design criteria
- Perform a literature search and contact vendor(s) for viable treatment technologies, sizing criteria, waste handling requirements, etc.
- Develop capital and operational cost estimates

Deliverables: Reconnaissance Study - Technical Memorandum. The memo will include design criteria, process descriptions of available technologies, review of operations staff qualifications required, a conceptual site plan, and a cost estimate for a viable treatment alternative.

Schedule:

A schedule for the project will be developed in conjunction with District staff.

Compensation:

Services under this TO will be performed on a time and materials basis for an estimated fee of \$15,000. This amount will not be exceeded without prior written approval from District.

Terms and Conditions:

This Task Order will be completed in accordance Terms & Conditions included in the Master Services Agreement Dated February 17, 2022, between the District and Forsgren.

FORSGREN ASSOCIATES, INC.

DEL PASO MANOR WATER DISTRICT

By: Brian Gach

By: _____

Name: Brian Gach

Name: Adam Coyan

Title: Senior Engineer

Title: General Manager

Date: September 24, 2024

Date: _____

**Del Paso Manor Water District
Estimated Fee: Well 8 Treatment Evaluation
Feasibility Evaluation**

TASK	Principal QA/QC	Senior Engineer QA/QC	Senior Engineer	Project Engineer	Project Assist.	Total Labor Hours	Total Labor Costs	Subs / Expenses		Other Direct Costs (RPF)	Total Direct Costs
								Drafting CCE	Markup		
	Eng/Sci 8 Driscoll \$280	Eng/Sci 6 Peterson \$235	Eng/Sci 6 Gach \$235	Eng/Sci 2 Vallarnio \$185	Eng/Sci 1 Nieves \$145	Clerical II Dela Cruz \$110			15%		
TASK 1 - Feasibility Evaluation											
Contract Set-Up & Closeout	1		1		1	3	\$ 600		\$ -	\$ 15	\$ 615
Cost Tracking, Budget Control	1		1		1	3	\$ 600		\$ -	\$ 15	\$ 615
Review Water Quality		1	2	1		4	\$ 900		\$ -	\$ 20	\$ 920
Review Const, condition, site restraints		1	2	2		5	\$ 1,100		\$ -	\$ 25	\$ 1,125
Design Criteria			1	1		2	\$ 400		\$ -	\$ 10	\$ 410
Literature search, contact vendors			2	2		4	\$ 800		\$ -	\$ 20	\$ 820
PF&D and Site Plan		2	2	5	8	17	\$ 3,000		\$ -	\$ 85	\$ 3,085
Cost Estimates		2	8	8		18	\$ 3,800		\$ -	\$ 90	\$ 3,890
Tech Memo	1	4	6	4	1	16	\$ 3,500		\$ -	\$ 80	\$ 3,580
Subtotal Task 1	2	10	25	23	8	56	\$ 14,700	\$ -	\$ -	\$ 360	\$ 15,060
PROJECT TOTALS	2	10	25	23	8	56	\$ 14,700	\$ -	\$ -	\$ 360	\$ 15,060