

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

August 4, 2020

6:30 PM

Teleconference Meeting due to Coronavirus Pandemic

The Board of Directors of the Del Paso Manor Water District convened a Regular Board Meeting using the “GoToMeeting” teleconference system on August 4, 2020 at 6:30 p.m. The minutes are action only. The recording to the meeting is attached to the minutes as well the District website.

8/4/2020 Regular Board Meeting

<https://transcripts.gotomeeting.com/#/s/42b1ea7fa9093154ecf886c656e8d51b4b7a1369ea6134be0858a3c0952d521a>

Call to Order:

President Lenahan called the meeting to order at 6:30 p.m.

Roll Call:

Directors Present: Marissa Burt, John Lenahan, Robert Matteoli, Andrew Ping, and Gregory Schneider

Directors Absent: None

Staff Present: Adam Coyan, General Manager

Legal Counsel Present: None

Guests: None

Public Present: Several members of the public were on the conference call.

Announcements:

Present Lenahan explained to the Board that the service agreement between DPMWD and SSWD was not added to the agenda. He asked if the Board would like to vote to add it to the agenda or if a special meeting was preferred. The majority of the Board decided to address the service agreement during a special meeting later in the month. Roy Wilson had a question about the Budget. He is concerned that funds are being used out of the CIP funds to perform work on the wells. Carol Rose would like to know if the field tech positions will be advertised.

Public Comment:

None

Items for Discussion and/or Action:

1. Discussion regarding Master Plan RFP.
The Board agreed with General Manager Coyan’s recommendation go back out to bid with an amended RFP.
2. Discuss and/or action regarding Resolution to Amend the Employee Manual to include Standby Policy.

President Burt moved to adopt Resolution Number 20200804 with amendments to the last line of Exhibit A to state: If the employee is called in, they will receive a minimum of 2 hours of call back pay. Director Schneider seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Ping, Matteoli, Schneider
Noes	0
Absent	0

3. Appoint Collaboration Study Ad Hoc Committee

President Lenahan appointed himself and Director Burt to the Collaboration Study Ad Hoc Committee.

4. a. Review and adopt Minutes for July 7, 2020 Regular Meeting

Director Burt moved to approve the June 7, 2020 minutes. Director Ping seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Matteoli, Ping, Schneider
Noes	0
Absent	0

b. Review and adopt Minutes for July 28, 2020 Special Meeting

Director Burt moved to approve the June 28, 2020 minutes. Director Schneider seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Matteoli, Ping, Schneider
Noes	0
Absent	0

5. Review and approve Warrants

Director Burt moved to approve the August 4, 2020 Warrants. Director Schneider seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Ping, Schneider
Noes	Matteoli
Absent	0

Adjournment:

President Lenahan adjourned the meeting at 8:02 p.m.

Next scheduled meeting: September 7, 2020 Regular Board Meeting



John Lenahan, President



Victoria Hoppe, Secretary