



Agenda

Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting

3701 Marconi Avenue
Sacramento, CA 95821

February 12, 2025
6:00 p.m.

This meeting will be conducted both in-person in the Sacramento Suburban Water District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The Chairperson will call for public comment on each agenda item at the appropriate time. If a member of the public chooses to participate in this public meeting via videoconference and/or teleconference, please see the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/83664116742?pwd=r2uOuZclKyK5wCwHaIY0py0aigZoad.1>

Meeting ID: 836 6411 6742

Password: 145349

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The two Agencies use a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Boards may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Boards less than 72 hours before the meeting are available for public inspection at each Agency's Administrative Offices.

The public may address the Board concerning an agenda item after the staff presentation but before Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The Chairperson will call for comments at the appropriate time. Comments will be subject to reasonable time limits (generally 3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Boards. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. **Draft Minutes of January 8, 2025, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting**
Recommendation: Approve the Draft Minutes of January 8, 2025, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting.

Items for Discussion and/or Action

2. **Advisory Committee Bylaws**
Recommendation: Receive presentation on the Draft Bylaws of the Advisory Committee of the Sacramento Suburban Water District for the Del Paso Manor Service Area and direct staff as appropriate.
3. **Staffing Needs for Del Paso Manor Water District System Operations**
Recommendation: Authorize the Sacramento Suburban Water District General Manager to initiate the recruitment process to hire two Operations positions.

4. **Plan for Services and Sacramento Local Agency Formation Commission Application Update**
Recommendation: No action. Receive update on the Plan for Services and Sacramento Local Agency Formation Commission Application Timeline.
5. **Grant Funding Application – Status Update**
Recommendation: No action. Receive an update on the status of the Grant Funding Application.
6. **Amendment to Memorandum of Understanding for Cost Sharing for Public Outreach**
Recommendation: Direct staff to execute an amendment to the Memorandum of Understanding dated July 10, 2024, regarding a cost sharing agreement for a 50/50 shared cost split between Sacramento Suburban Water District and Del Paso Manor Water District regarding the implementation of a reorganization Communications Plan extending the termination date to December 31, 2025.
7. **Communications Plan Update**
Recommendation: Receive report regarding public communication efforts for the Del Paso Manor Water District and Sacramento Suburban Water District reorganization discussions and direct staff as appropriate.
8. **Reorganization Task List – Status Update**
Recommendation: No action. Receive status update and direct staff as appropriate.
9. **Operations Assistance Update**
Recommendation: No action. Receive update on Sacramento Suburban Water District providing Water System Operations to Del Paso Manor Water District.
10. **Del Paso Manor Service Area Financial Plan**
Recommendation: Direct staff as appropriate.
11. **Agenda Items for Future Joint Board Meetings**
Recommendation: Discuss agenda topics to be presented at the next meeting of Del Paso Manor Water District and Sacramento Suburban Water District and direct staff as appropriate.
12. **Director Comments**
Recommendation: No Action.

Adjournment

I certify that the foregoing agenda for the February 12, 2025, meeting of the Del Paso Manor Water District and Sacramento Suburban Water District Joint Board was posted by February 7, 2025, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Sacramento, CA 95821, and at the Del Paso Manor Water District office, 1817 Maryal Drive, Suite 300, Sacramento, CA 95864, and was made available to the public during normal business hours.

Heather Hernandez-Fort
Board Secretary
Sacramento Suburban Water District