



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**August 06, 2024 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

Vice President Dolk called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: Vice President Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Vacant Position: One Vacant Position

Staff Present: General Manager Adam Coyan
Office Manager Victoria Hoppe
Certified Public Accountant Robert Merritt
Certified Public Accountant Ingrid Shepline
Assistant Legal Counsel Andreas Booher

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 4 Yes/0 No/1 Vacancy vote.

4. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

Vice President Dolk called for public comment.

Roy Wilson spoke about the truck purchase and LAIF account borrowed monies.

Carol Rose requested an update regarding the consolidation.

Cindy Leidahl spoke about the need to develop separate plans for a consolidation and remaining independent.

Seeing no further comment, Vice President Dolk closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(6:06 pm)

Requests were made for all items to be discussed and considered separately.

Item 5.A: Approval of Minutes of the June 04, 2024 Regular Meeting

Director Ross noted a correction to the minutes in Item 5.A, third paragraph.

Director Matteoli noted he felt the minutes were not transparent of the proceedings, so would vote no to approval.

Vice President Dolk called for public comment.

Trish Harrington spoke to the agenda item.

Carol Rose spoke to the agenda item.

Chad Figel spoke to the agenda item.

Seeing no further comment, Vice President Dolk closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.A, as amended. The motion was seconded by Director Ross. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.B: Approval of Minutes of the June 18, 2024 Special Meeting

Director Matteoli noted he felt the minutes were not transparent of the proceedings, so would vote no to approval.

Vice President Dolk called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.B. The motion was seconded by Director Ross. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.C: Approval of Minutes of the July 02, 2024 Regular Meeting

Director Matteoli noted he felt the minutes were not transparent of the proceedings, so would vote no to approval.

Vice President Dolk called for public comment.

Trish Harrington spoke to the agenda item.

Seeing no further comment, Vice President Dolk closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.A, as amended. The motion was seconded by Director Ross. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

Item 5.D: Approval of Warrants and Payroll

Director Matteoli inquired about the TAK Communications 3702 Atwater payment. General Manager Coyan answered the question.

Vice President Dolk called for public comment.

Trish Harrington inquired regarding several payments.

Roy Wilson requested payments be differentiated between CIP Projects and Operations and Maintenance.

Seeing no one come forward, he closed public comment.

Director Ross made a motion to approve the Consent Calendar Item 5.D. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacancy vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

(6:32 pm)

Certified Public Accountant Merritt presented the staff report and fielded inquiries from the Board, with assistant from General Manager Coyan.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Trish Harrington provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

Item 8.B: 2022/2023 Final Audit

(6:55 pm)

Richardson & Company, LLC, Certified Public Accountant Sheipline presented the audit report; noted no needed adjustments or changes were found; and upon review of a discrepancy in the billing system and the general ledger, it was concluded the general ledger was accurate. Ms. Sheipline fielded inquiries from the Board.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

Director Ross made a motion to approve the 2022/2023 Audited Financial Statements. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacancy vote.

Item 8.C: LAFCo Resolution

(7:16 pm)

General Manager Coyan provided a staff report.

General discussion ensued from the Board and inquiries were answered by Assistant Legal Counsel Booher and General Manager Coyan.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Bernadette Grimes provided general comments regarding the presentation.

Seeing no further comment, Vice President Dolk closed public comment.

9. FIELD REPORT: Verbal report

(8:03 pm)

Item 9.A: Field Report on Current and Upcoming Projects

General Manager Coyan summarized the staff report.

Vice President Dolk called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report
Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk
American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli
Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross
California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D: Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt
Regional Water Authority (RWA)
Water Forum

(8:05 pm)

Director Pratt provided a brief report on committee meetings attended or would attend at future meetings.

Director Ross provided a brief report on committee meetings attended.

11. GENERAL MANAGERS COMMENTS: Verbal report

(8:09 pm)

General Manager Coyan provided an update on general District matters and fielded inquiry from the Board.

12. CLOSED SESSION:

There were no Closed Session items to consider.

13. DIRECTORS COMMENTS: Verbal information, non-action comments.

(8:12 pm)

Director Ross encouraged staff to advertise for another field operator and commented on the minutes contents and acquiesce to General Counsel's direction.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(8:15 pm)

Vice President Dolk requested a presentation at a future meeting regarding the investment policy and capital assets. He also requested a special meeting be scheduled for continued

discussion regarding the LAFCo Resolution. There was majority support from the Board for these items.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for September 03, 2024


Director Ross made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:26 p.m.

APPROVAL:

ATTEST:



Carl Dolk, Vice President of the Board



Norma I. Alley, MMC, Clerk of the Board