



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**March 04, 2025 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**Del Paso Manor Water District encourages the public to participate via teleconference.**

**We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.**

**Teleconference Information:**

**Join Zoom Meeting Link:**

**<https://us06web.zoom.us/j/97737667936?pwd=NnBxVm5wRnRrZXVSVGhZbWd2b0FFUT09>**

**Meeting ID: 977 3766 7936      Passcode: 473630**

**Dial By Phone**

**US (SAN JOSE) +1 669 900 6833**

**US (TACOMA) +1 253 215 8782**

**A G E N D A**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**President:** Dolk  
**Directors:** Harrington  
Mensch  
Pratt  
Ross

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

**4. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

**5. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

**Item 5.A: Approval of Minutes of the January 07, 2025 Regular Meeting**

**Recommendation:** Approve minutes of the January 07, 2025 regular meeting

Attch: January 07, 2025 draft minutes

**Item 5.B: Approval of Minutes of the February 04, 2025 Regular Meeting**

**Recommendation:** Approve minutes of the February 04, 2025 regular meeting

Attch: February 04, 2025 draft minutes

**Item 5.C: Approval of Warrants and Payroll**

**Recommendation:** Approval of warrants and payroll

Attch: February 2025 Warrants Approved/Paid  
March 2025 Warrants for Approval  
Board of Directors Compensation Summary (February 2025)

**6. PUBLIC HEARING:**

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

**Item 8.A: Budget to Actuals**

**Recommendation:** Review and discuss budget to actuals.

Attch: Budget to Actual Comparison – July 1, 2024 – February 28, 2025

**Item 8.B: Revisions to Bylaws and Proposed Charter for Advisory Committee**

**Recommendation:** The Board of Directors is requested to take public comment on the revised bylaws and the proposed charter, provide direction to staff, and potentially consider recommending amendments to the bylaws or charter to SSWD.

Attch: Staff Report  
Attachment 1: Revised bylaws of Advisory Committee  
Attachment 2: Proposed charter of Advisory Committee

**Item 8.C: Request for District to Abandon Easement at 2737 Eastern Avenue, Sacramento, CA from Owner of Property**

**Recommendation:** The Board of Directors is requested to adopt the attached Notice of No Easement or Use by District, attached as Attachment 2. Thereafter, such notice shall be delivered to Mr. Senna

Attch: Staff Report  
Letter from Jacob Senna regarding Request to Abandon Easement on 2737 Eastern Avenue, Sacramento, CA  
Notice of No Easement or Use by District

**Item 8.D: Finance AdHoc Committee Presentation and Recommendation**

**Recommendation:** Review information provided and direct staff

Attch: Staff Report  
Finance AdHoc Committees Report and Recommendations  
Elite Business Checking- Disclosures  
Elite Business Money Market- Disclosures  
CD Promotion  
CD Product Disclosures

<p><b>9. DIRECTORS REPORT ON COMMITTEE MEETINGS:</b> Verbal report <i>Each Board Member will have 5 minutes to report out on all associated committees</i></p>
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**Item 9.A: Director Mensch**  
American Water Works Association (AWWA)  
Association of California Water Agencies (ACWA)

**Item 9.B: Director Harrington**  
Association of California Water Agencies (ACWA) Agriculture  
Association of California Water Agencies (ACWA) Groundwater  
Joint Powers Insurance (JPIA)

**Item 9.C:**     **Director Ross**  
California Rural Water Authority (CRWA)  
California Special Districts Association (CSDA)

**Item 9.D:**     **Director Pratt**  
Regional Water Authority (RWA)  
Sacramento Groundwater Authority (SGA)

**10.     GENERAL MANAGER’S COMMENTS:**

**Item 10.A:**    Staff Report

**11.     CLOSED SESSION:**

**12.     DIRECTORS’ COMMENTS:** Verbal information, non-action comments.

**13.     FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas

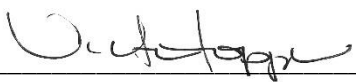
**14.     ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for April 01, 2025

**CERTIFICATION OF POSTING:**

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: February 28, 2025

Time posted: 4:00 P.M.

Signature:   
Office Manager  
Del Paso Manor Water District

**OTHER IMPORTANT INFORMATION**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

**PUBLIC COMMENTS:**

If you would prefer to submit public comments in writing, please email your comments to [dpmwdclerk@delpasomanorwd.org](mailto:dpmwdclerk@delpasomanorwd.org) no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All

comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

**DISABLED OR SPECIAL NEEDS ACCOMMODATION:**



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.