



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**NOVEMBER 05, 2024 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

Vice President Dolk called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: Vice President Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Vacant Position: One Vacant Position

Staff Present: General Manager Adam Coyan
Office Manager Victoria Hoppe
Certified Accountant Robert Merritt
Assistant Legal Counsel Jonathan Hsieh

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Matteoli requested Item 9.A. be pulled due to the rushed request for consideration. There was no support from the Board.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 3 Yes/1 No (Matteoli)/1 Vacancy vote.

4. CLOSED SESSION:

This item was heard out of order.

5. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

Vice President Dolk called for public comment. Seeing no one come forward, he closed public comment.

6. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(6:04 pm)

Item 6.A: Approval of Minutes of the October 01, 2024 Regular Meeting

Item 6.B: Approval of Minutes of the October 22, 2024 Special Meeting

Item 6.C: Approval of Minutes of the October 30, 2024 Special Meeting

Item 6.D: Approval of Warrants and Payroll

Vice President Dolk called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve the Consent Calendar. The motion was seconded by Director Ross. The motion was approved on a 4 Yes/0 No/1 Vacancy vote.

7. PUBLIC HEARING:

There were no Public Hearing items to consider.

8. OLD BUSINESS:

There were no Old Business items to consider.

9. NEW BUSINESS:

Item 9.A: General Manager Contract Review

This item was heard of order.

Item 9.B: Budget to Actuals

(6:05 pm)

Certified Public Accountant Merritt presented the staff report and fielded inquiries from the Board.

Vice President Dolk called for public comment.

Trish Harrington provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

Item 9.C: Ad-Hoc Committee Update on Banking – Informational Only

(6:10 pm)

Director Ross summarized the item report.

Item 9.A: General Manager Contract Review

(6:17 pm)

This item was heard out of order.

Vice President Dolk called for public comment.

Carol Rose provided general comments regarding the presentation.

Kathy Lauer provided general comments regarding the presentation.

Marissa Burt provided general comments regarding the presentation.

Cindy Leidahl provided general comments regarding the presentation.

Seeing no further comments, Vice President Dolk closed public comment.

Vice President Dolk tabled this item to address the Closed Session.

4. CLOSED SESSION:

(6:26 pm)

This item was heard out of order.

Public Employee Performance Evaluation pursuant to Gov. Code section 54957: General Manager

Assistant Legal Counsel Hsieh introduced the closed session.

Vice President Dolk called for public comment. Seeing no one come forward, he closed public comment.

The Board entered Closed Session at 6:28 p.m. The Regular Meeting reconvened at 7:32 p.m.

Vice President Dolk announced the matter was now to be taken under consideration under Item 9.A.

9. NEW BUSINESS:

(7:32 pm)

Item 9.A: General Manager Contract Review

(6:17 pm)

This item was heard out of order.

Coming out of Closed Session, Vice President Dolk called for a vote on the consideration of a contract amendment to the General Manager’s contract for a non-termination for 90 days after an election clause. The Board voted 3 Yes/1 No (Matteoli)/1 Vacant for approval of amending the General Manager’s contract with a non-termination for 90 days after an election clause.

Vice President Dolk called for a vote on the consideration of a contract amendment to the General Manager’s contract for an increase of severance from three (3) months to six (6) months. The Board voted 2 Yes/2 No (Dolk/Matteoli)/1 Vacant. Consideration failed for approval of amending the General Manager’s contract for an increase of severance from three (3) months to six (6) months.

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report
Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk
American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli
Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross
California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D: Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt
Regional Water Authority (RWA)
Water Forum

(7:33 pm)

Director Ross provided a brief report on committee meetings attended.

Director Pratt provided a brief report on committee meetings attended or would attend at future meetings.

11. GENERAL MANAGERS COMMENTS: Written report

(7:37 pm)

Item 11.A: Staff Report
Forsgren Associates, Inc. – Pipeline Projects 2D Conceptual Design Progress

General Manager Coyan provided an update on general District matters and fielded inquiry from the Board.

12. DIRECTORS COMMENTS: Verbal information, non-action comments.

(7:42 pm)

Director Ross requested information regarding costs, expenses, and reimbursements for water breaks. General Manager Cohen provided a brief answer.

Vice President Dolk thanked the Board for their service on the Board and thanked the Board and public for trusting him during his service on the Board.

13. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas


(7:45 pm)

Director Ross requested Director's salaries be considered. Support by the Board was provided.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for December 03, 2024

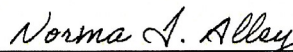
Director Ross made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 7:45 p.m.

APPROVAL:



Carl Dolk, Vice President of the Board

ATTEST:



Norma I. Alley, MMC, Clerk of the Board