



## Minutes

### Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting November 13, 2024

#### Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #847 9850 1849

#### Call to Order – Videoconference/Audioconference Meeting

Sacramento Suburban Water District (SSWD) Board President Kevin Thomas (Chair Thomas) called the meeting to order at 6:00 p.m.

#### Roll Call

##### SSWD Directors

Present: Jay Boatwright, Diana Lynch, Craig Locke, Kevin Thomas, and Robert Wichert.

##### SSWD Directors

Absent: None.

##### DPMWD Directors

Present: Carl Dolk, Gwynne Pratt, and David Ross.

##### DPMWD Directors

Absent: Robert Matteoli.

SSWD Staff Present: General Manager Dan York (SSWD GM York), Assistant General Manager Matt Underwood, Jeff Ott and Heather Hernandez-Fort.

##### DPMWD Staff

Present: Del Paso Manor Water District (DPMWD) General Manager Adam Coyan (DPMWD GM Coyan).

Public Present: SSWD Legal Counsel Josh Horowitz, DPMWD Legal Counsel Mona Ebrahimi, Jose Henriquez, Victoria Hoppe, Trish Harrington, Roy Wilson, Alan Driscoll, Lori Marschall, Alex Peterson, Howard Sullivan, Jennifer Harris, Charles Beck, Emily Hataway, Sabrina Gulch, Marissa Burt, Lawrance Murray, and Cathy Lauer.

**Announcements:**

None.

**Public Comment**

None.

**Consent Items**

1. **Draft Minutes of the October 23, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting**  
SSWD GM York presented the staff report.

SSWD Director Wichert moved to approve the Consent Item, SSWD Director Boatwright seconded.

The SSWD motion passed by unanimous vote.

SSWD Vote:

AYES:	Boatwright, Locke, Lynch, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

DPMWD Director Pratt moved to approve the Consent Item; DPMWD Director Ross seconded.

The DPMWD motion passed by unanimous vote.

DPMWD Vote:

AYES:	Dolk, Pratt, and Ross.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Matteoli.		

**Items for Discussion and/or Action**

2. **Sacramento Local Area Formation Commission Resolution**  
SSWD GM York presented the staff report.

The DPMWD and SSWD Board of Directors and legal counsels conducted live edits to the draft resolution.

Trish Harrington inquired about a Brown Act clarification.

Roy Wilson asked clarifying questions regarding benefits.

Victoria Hoppe requested clarification on a section of the resolution.

Both Boards agreed to allow the two District's legal counsel to finalize the draft resolution and to bring it back to the Boards for approval.

3. **Plan for Services and Sacramento Local Area Formation Commission Application Timeline Update**

SSWD GM York presented the staff report.

4. **Operations Assistance Update**

SSWD GM York presented the staff report.

DPMWD GM Coyan expressed that SSWD staff was doing a great job handling operations and that he was very pleased with their work.

5. **Grant Funding Status**

Jeff Ott presented the staff report.

DPMWD GM Coyan expressed that the design would be complete by July 2025.

Director Wichert inquired if the schedule could be accelerated.

DPMWD GM Coyan expressed he would need to discuss it with the engineers.

6. **Surface Water and Groundwater – Water Quality**

SSWD GM York presented the staff report.

7. **Director Comments**

There were no Director comments.

8. **Set Future Meetings of the Joint Boards**

SSWD GM York presented the staff report.

Both Boards agreed to continue holding Joint Special Board meetings on the second Wednesday of each month at 6:00 p.m.

9. **Agenda Items for Future Joint Board Meetings**

SSWD GM York presented the staff report.

Director Wichert expressed that most of the items on the current Agenda would be returning with the exception of the Surface Water and Groundwater – Water Quality report.

**Adjournment**

Chair Thomas adjourned the meeting at 8:01 p.m.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District