



Minutes

Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting

August 14, 2024

Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #863 8524 7665

SSWD Call to Order – Videoconference/Audioconference Meeting

Del Paso Manor Water District (DPMWD) Board Vice President Carl Dolk (Chair Dolk) called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Chair Dolk led the Pledge of Allegiance.

Roll Call

SSWD Directors

Present: Jay Boatwright, Dave Jones, Craig Locke, Kevin Thomas, and Robert Wichert.

SSWD Directors

Absent: None.

DPMWD Directors

Present: Carl Dolk, Gwynne Pratt, David Ross, and Robert Matteoli.

DPMWD Directors

Absent: None.

SSWD Staff Present: General Manager Dan York, Assistant General Manager Matt Underwood, and Heather Hernandez-Fort.

DPMWD Staff

Present: General Manager Adam Coyan.

Public Present:

SSWD Legal Counsel Josh Horowitz, DPMWD Legal Counsel Andreas Booher, Jose Henriquez, Jon Schulz, Ted Costa, Victoria Hoppe, Paul Helliker, Trish Harrington, Roy Wilson, Bruce Hartzell, Christine Kohn, Heather Hutchinson, Sabrina Gulch, and Desirae Fox.

Public Comment

Heather Hutchinson expressed that there was a scare tactic going around and that she was additionally concerned that DPMWD General Manager Adam Coyan (DPMWD GM Coyan) has been motivated to dissolve DPMWD for a while.

Consent Items

1. **Draft Minutes of the July 30, 2024, Del Paso Manor Water District and Sacramento Suburban Water District Joint Special Board Meeting**

Sacramento Suburban Water District (SSWD) Director Locke clarified that a comment that he made in the minutes of the July 30, 2024, meeting regarding fluoride should have expressed that he was in support of fluoridation, but that he was not a huge fan of it as he did not feel it was entirely economical to fluoridate the water.

SSWD Director Locke moved to approve the staff recommendation including the correction to the minutes as stated, SSWD Director Jones seconded.

The SSWD motion passed by unanimous vote.

SSWD Vote:

AYES:	Boatwright, Jones, Locke, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

DPMWD Director Pratt moved to approve the staff recommendation including the correction to the minutes as stated; DPMWD Director Ross seconded.

The DPMWD motion passed by 3/1 vote, DPMWD Director Matteoli opposed.

DPMWD Vote:

AYES:	Dolk, Pratt, and Ross.	ABSTAINED:	
NOES:	Matteoli.	RECUSED:	
ABSENT:			

Items for Discussion and/or Action

2. **Sacramento Local Area Formation Commission Resolution**

SSWD General Manager Dan York (SSWD GM York) presented the staff report.

Chair Dolk reviewed each page of the draft Resolution, requesting comments on each page. Those comments are as follows:

DPMWD Director Ross pointed out that there was a typo, and that “4C” should actually read, “4B.”

DPMWD Director Ross requested clarification on Page 2, Item 4. B. 1., on the operational funding section.

Clarification was requested on Page 2, Item 4. B. 2., where it stated that the assets would remain in their service area. The Board agreed to be sure the service area would be clarified as a part of the District and to amend the language not to state “permanently,” and include something along the lines of “until the assessment District is terminated.”

Page 3, Item C. 4. It was decided to include a “sunset date” or something similar with an end date.

It was also identified to update the language from “operated as a separate water system,” to “separate service area.”

On Page 3. Item C. 3. It was suggested to remove “operation, maintenance, and repair, from that section.”

On Page 4, Item 4. F., SSWD Director Wichert suggested that the DPMWD Advisory Committee select their own members, as opposed to SSWD Directors selecting them. SSWD Director Boatwright expressed he would still want the SSWD Board to approve those committee members. It was agreed that the Advisory Committee have bylaws and the details of that committee be included in those bylaws.

On Page 4, Item 4. C. 6. It was suggested to add some clarification to how the funds were distributed and to the intent of that paragraph.

On Page 4, Item 4. E., DPMWD Directors Ross and Pratt requested more specific details on retention offerings to the current DPMWD staff. SSWD Director Locke suggested that the SSWD Human Resources department assist with developing language to include in this section. SSWD GM York suggested to delete the last sentence in this section, “These provisions shall not limit the authority of the General Manager of SSWD to exercise his/her discretion with respect to rights of assignment, transfer, discipline, and discharge of employees in accordance with the County Water District Law and other provisions of law.”

On Page 4, Item 4. G., it was suggested to remove the work “consider,” before “redistricting of the reorganized District...”

On Page 4, Item 4. F. in the last sentence, “The Committee will have a limited duration and be terminated at a time determined in the SSWD Boards discretion in consultation with the Committee,” it was recommended to have no less than 3 years.

On Page 5, Item 4. H. The Boards discussed the item, and it was suggested to hold off on this section until further findings are revealed about the grant funding.

3. **Water System Operations Update**

DPMWD General Manager Adam Coyan (DPMWD GM Coyan) presented the staff report and reported that on Tuesday, August 13, 2024, SSWD took over all on call services for DPMWD, and on Friday, August 16, 2024, SSWD would be taking over full operations and support for DPMWD. He noted that he was very impressed with the service from SSWD staff.

4. **Communications Plan Update**

SSWD GM York presented the staff report and answered clarifying questions.

Chair Dolk reviewed each page of the draft Frequently Asked Questions document, requesting comments on each page. Those comments are as follows:

The Boards agreed to use the term “reorganization,” as opposed to the work “consolidation.”

On Page 3, it was suggested to remove the term “perceived loss of local control,” and place something similar to, “local control diminished.”

SSWD Director Boatwright suggested to place language in the document about the Advisory Committee.

SSWD Director Wichert requested to remove the grant funding amount and just say “grant funding.”

On Page 5. SSWD Director Wichert requested clarification on the section that states. “Importantly, the water districts and their customers are not liable for these remediation activities.”

On Page 6, the Boards agreed to use the term, “phase” instead of the term “group” under the timeline and Process section.

Chair Dolk suggested that SSWD include some statistics on their financials, noting they are very strong.

Trish Harrington commented that she felt metering should be addressed as well.

5. **Plan for Services and Memorandum of Understanding**

SSWD GM York presented the staff report.

Both Boards agreed with the staff recommendation.

6. **Agenda Topics for Next Joint Board Meetings**

SSWD GM York presented the staff report and answered clarifying questions.

The Boards recommended the following topics be on the next Agenda:

- Sacramento Local Area Formation Commission Resolution.
- Water System Operations Update
- Grant Funding Application Update

The Boards agreed that a quorum of each Board would need to be available to hold the SSWD/DPMWD Special Board Meeting Public Information Workshop.

DPMWD Director Pratt moved to adjourn the meeting; DPMWD Director Ross seconded.

The DPMWD motion passed by unanimous vote.

DPMWD Vote:

AYES:	Dolk, Matteoli, Pratt, and Ross.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

SSWD President Thomas adjourned the meeting at 8:13 p.m.

Adjournment

Chair Dolk adjourned the meeting at 8:13 p.m.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District